



MOUNTAINS OF OPPORTUNITY

# CRANBROOK

## JOB POSTING

### POSITION

## Lifeguard / Instructor 3

#### POSTING #

25-42

#### POSTING TYPE

Internal

#### POSITION TYPE

Part-time

#### HOURS OF WORK

Minimum 20-hour work week,  
as per rotation

**DEPARTMENT** Recreation and Culture, Aquatics

**HOURLY RATE** \$33.54 per hour, Schedule "B" Outside Employees

### POSITION SUMMARY

Under the direction of the Aquatics Supervisor, the Lifeguard Instructor III provides instruction in leadership and specialized programs, for example, Life Saving programs, Bronze Star, Bronze Medallion, Bronze Cross and Aqua Fit ensuring that the delivery of all Aquatic programs meet the standards as required by the Aquatic Centre, and Lifesaving Society.

The incumbent ensures patron safety through supervision and instructional duties; provides supervision of swimming, change areas and other related recreational areas; performs a variety of janitorial and minor maintenance tasks. The incumbent possesses a working knowledge of pool chemistry, water filtration, chlorination, heating and related pool equipment and operating procedures. Provides assistance with the operation/delivery of aquatic programs and is positive and responsive when dealing with the public and user groups and performs as a dedicated team player in providing the best aquatic recreational service to the Community as a whole. Shift work and flexible hours may be required to effectively perform the duties of this position.

### ESSENTIAL QUALIFICATIONS

#### EDUCATION

- Grade 12 Diploma or GED

#### LICENSES / CERTIFICATES

- National Lifeguard Award - Pool
- Standard First Aid with CPR "C"
- Recognized Aquatic Fitness Instructor
- Lifesaving Instructor (LSI)
- Swim for Life Instructor

#### EXPERIENCE

- Sound knowledge and/or experience in lifeguarding/instruction duties and teaching methods/group leadership techniques with emphasis on water safety instruction and aquatic skills
- Knowledge and/or experience in performing pool operation and maintenance

## **SPECIFIC SKILLS**

- Sound knowledge of theory and practice, lifeguarding, cardiopulmonary resuscitation and first aid
- Working knowledge of Pool Chemistry
- Ability to prepare facility related records and reports
- Ability to work with minimal supervision.

## **SPECIAL REQUIREMENTS**

- Minimum 19 years of age
- Initiative, sound judgement, positive and responsive when dealing with the public, user groups and staff
- Ability to maintain confidentiality
- Inquisitive and ability to ask questions
- Effective listener
- Criminal Record Check

**CLOSING DATE**      **8/7/2025, 4:00pm (MT)**

Interested applicants are requested to submit a covering letter and resume to:

**Human Resources**

**City of Cranbrook**

**40 – 10th Avenue South, Cranbrook, BC V1C 2M8**

**E-mail:** [human.resources@cranbrook.ca](mailto:human.resources@cranbrook.ca) (Submissions in Word or .pdf format only)

*We express our appreciation to all applicants for their interest in this position, however only candidates selected for an interview will be contacted.*

***This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.***

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## **The City of Cranbrook**

The City of Cranbrook is in the southeast corner of British Columbia amongst the majestic Rockies and Purcell mountains, near Alberta and the Canada/USA border. With a population of approximately 20,000, Cranbrook is the largest community in the East Kootenay. Known as the “Basecamp of the Kootenays”, Cranbrook provides an inviting lifestyle in a beautiful setting that has made our City a welcoming and growing place in which to live, work and play.

## **Diversity, Equity, and Inclusion**

This Policy provides the foundation for Diversity, Equity, and Inclusion (“DEI”) at the City of Cranbrook to ensure a safe, respectful, and inclusive community and workplace. The City of Cranbrook will work towards becoming a community that supports and fosters a diversity of perspectives and provides equal opportunities for its residents. The aim is for the City to provide programs and services that meet the diverse needs of the community. The City of Cranbrook is equally committed to an inclusive workplace that welcomes, respects, and values a diverse workforce that reflects the qualities and differences of the broader population it serves.

Policy No. 50-15